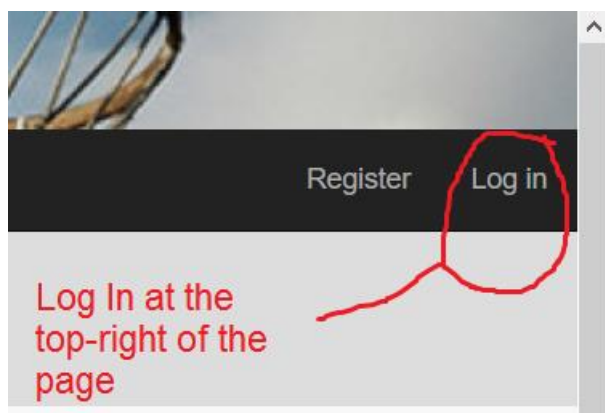# 10th Annual Santa Cruz Boardwalk Jam

Instructions on how to submit Rosters and Coaches Lists

Submit Your Coaches Lists and Team Rosters by Wednesday June 21st!

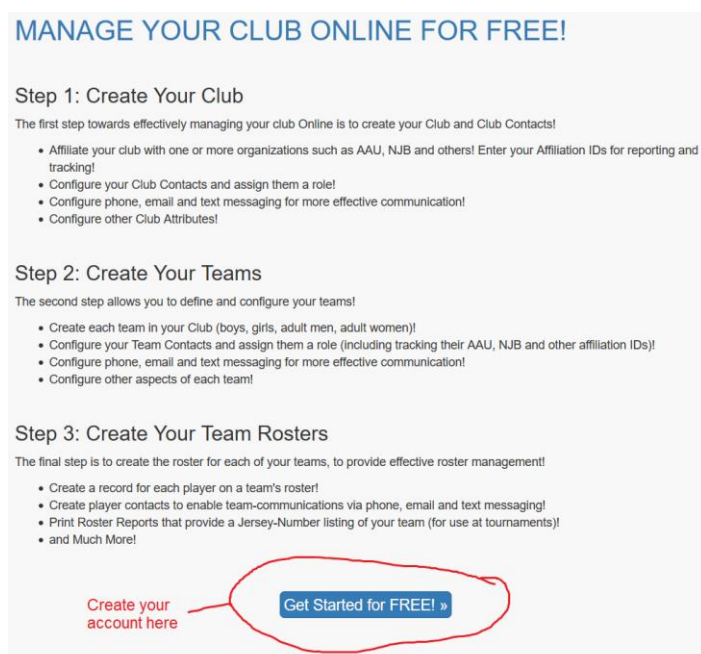1) Go to www.TheHoopsHub.com
2) If you registered for the tournament on TheHoopsHub.com
   a. **Log in to TheHoopsHub.com, then skip to SECTION 3 of this document**

Register   Log in

Log In at the top-right of the page

3) If you did NOT register for the tournament on TheHoopsHub.com
   a. **Create your account on TheHoopsHub.com by following the instructions in SECTION 2 of this document**

MANAGE YOUR CLUB ONLINE FOR FREE!

Step 1: Create Your Club
The first step towards effectively managing your club Online is to create your Club and Club Contacts!

- Affiliate your club with one or more organizations such as AAU, NJB and others! Enter your Affiliation IDs for reporting and tracking!
- Configure your Club Contacts and assign them a role!
- Configure phone, email and text messaging for more effective communication!
- Configure other Club Attributes!

Step 2: Create Your Teams
The second step allows you to define and configure your teams!

- Create each team in your Club (boys, girls, adult men, adult women)!
- Configure your Team Contacts and assign them a role (including tracking their AAU, NJB and other affiliation IDs)!
- Configure phone, email and text messaging for more effective communication!
- Configure other aspects of each team!

Step 3: Create Your Team Rosters
The final step is to create the roster for each of your teams, to provide effective roster management!

- Create a record for each player on a team's roster!
- Create player contacts to enable team-communications via phone, email and text messaging!
- Print Roster Reports that provide a Jersey-Number listing of your team (for use at tournaments)!
- and Much More!

Create your account here

Get Started for FREE! »

1) Create your Username and Password

Register Your Club

By creating your account with TheHoopsHub.com, you acknowledge that this site is currently a BETA TEST SITE, and that all the designed functionality may not work as expected. You agree to contact us at info@NorCalHoops.com should you encounter any issues. Together, we can make this a great resource for teams everywhere! If you dis-agree, please Click Here.

- Name rcesena@pcoastp.com is already taken.
- Email 'rcesena@pcoastp.com' is already taken.

Email	sample@email.com
Password*	••••••••••••
Confirm password*	••••••••••

Register

Enter your email address, and your password TWICE

Then click REGISTER

Create Your New Account via Social Login!

G+ Google+   f Facebook   🐦 Twitter

OR Create your account using your FACEBOOK, Google+ or Twitter Account!

2) Enter your Club Information

Continue Club Registration

Enter Basic Club Information

Club*	ABC Basketball Club
Sport*	Basketball
Genders*	☑ Boys ☑ Girls ☐ Mens ☐ Womens
Your Name*	Robert Coachella
Your Role*	Executive Director

Register

Enter your Club Name

Select "Basketball"

Select "Genders" that apply

Enter your name

Select your Club Role

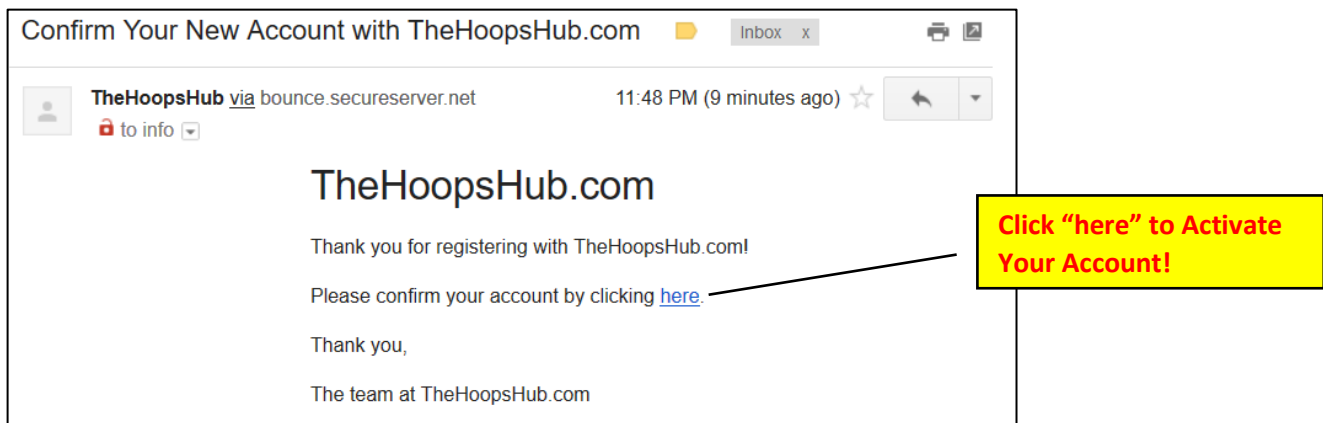**Click REGISTER**

(continued)

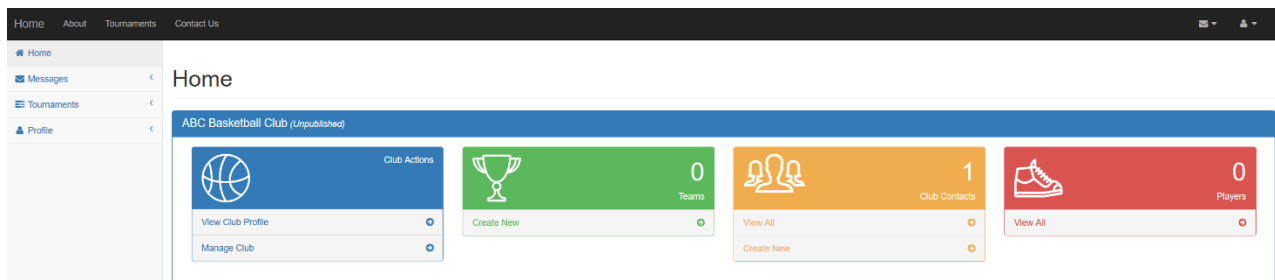3) Review the WELCOME screen, then check your Email Inbox for your ACTIVATION EMAIL

Welcome

Welcome to the Hub

Dear Basketball Enthusiast,

Thank you for joining TheHoopsHub.com!

We have sent an Activation Link to your email address. Be sure to open that email and CLICK the activation link to ACTIVATE your account!

Also, be sure to check the alerts and messages available to you at the top-left of this screen, by clicking the MESSAGES button.

Continue

Click CONTINUE

When you receive your ACTIVATION EMAIL, follow the instructions in the email:

Confirm Your New Account with TheHoopsHub.com   Inbox   x

TheHoopsHub via bounce.secureserver.net   11:48 PM (9 minutes ago)

to info

TheHoopsHub.com

Thank you for registering with TheHoopsHub.com!

Please confirm your account by clicking here.

Thank you,

The team at TheHoopsHub.com

Click "here" to Activate Your Account!

You will receive an ACTIVATION CONFIRMATION message...

Click on "click here" to continue with your Club Setup

Your Account Is Activated!.

Thank you for confirming your email address. Your account is now Activated! Please click here to get started setting up your club!

You will now see your CLUB DASHBOARD

Home   About   Tournaments   Contact Us

Home
Messages
Tournaments
Profile

Home

ABC Basketball Club *(Unpublished)*

Club Actions

View Club Profile
Manage Club

0
Teams

Create New

1
Club Contacts

View All
Create New

0
Players

View All

SECTION 3 – Creating your Teams, Coaches Contact List and Rosters

Once you have logged in and created your Club, you can now create your team or teams.

Click "Create New" from the TEAMS Widget

Create your Teams

In the following example, we will create FOUR TEAMS
- Two Boys 4th Grade Teams
- TWO Boys 5th Grade Teams

Enter Team Name (be sure to include Squad designation if you have more than one team at the same grade level)

Select Gender

Select Grade (as you Registered)

Click SAVE

Repeat the above steps until all of your teams are created (example below)
The teams have ZERO (no) contacts, and ZERO (no) players on the team rosters

Zero team contacts are created

Zero players are created on the roster

Create Coaches and Contacts for each team

List
Club Teams

ABC Basketball Club / Teams						

Club Teams 7   Create New ⊕

# Name	Gender	Grade	Actions	# of Contacts	# Players	Players
1. Team Elite Blue	Boys	4th	✏ 🗑 🖨	0	0	Add
2. Team Elite Gold	Boys	4th	✏ 🗑 🖨	0	0	Add
3. Team Elite Blue	Boys	5th	✏ 🗑 🖨	0	0	Add
4. Team Elite Gold	Boys	5th	✏ 🗑 🖨	0	0	Add

My Club

- ✏ General Info
- 🌐 Affiliations   [1]
- 👤 Contacts   [3]
- ▦ Teams   [7]
- ♦ Tournaments

Click Number to edit Team Contacts

List
Team Contacts

ABC Basketball Club / Teams / Team Elite Gold (Boys – 5th)

Team Contacts 0   Add Role ⊕ Create Contact 👤⁺

There are no Team Contacts defined.

My Club

Team   ⏮ ⏪ 5 / 7 ⏩ ⏭

- ✏ General Info
- 👤 Contacts   [0]
- ▤ Roster   [9]

Click "Create Contact"

Input Contact Details
We recommend name, team role, privilege, club email, mobile phone, city, state and zip code. This information is helpful in scheduling your teams.

List
Team Contacts

ABC Basketball Club / Teams / Team Elite Gold (Boys – 5th)

👤 Contact   ⬇ Save ✖ Cancel

Name	Robert Samuels		
Team Role	Head Coach	Priviledge	Team Admin
Club Email	rsamuels@email.com		

Details

	Phone	Email
Home	999-999-9999	
Work	999-999-9999	
Mobile	209-555-1929	coachbob@email.com

Address	City	State	Zipcode
Address line ...	San Francisco	California	94501

Click "Save" to Create Contact"

You will now see the new contact created. Invite the contact to join you on TheHoopsHub.com.
Add more contacts (we recomment Head Coach, Assistant Coach, Team Coordinator)
PLEASE INCLUDE EMAIL AND CELL PHONE NUMBERS for communication during the tournament!

List
Team Contacts

Create MORE team contacts

ABC Basketball Club / Teams / Team Elite Gold (Boys – 5th)

Team Contacts **1**			Add Role ⊕ Create Contact 👤
Name	**Team Role**	**Priviledge**	**Invitation**
Robert Samuels	Head Coach	Team Admin	✏ 🗑 👤 Not invited ✉

Click the ENVELOPE icon to send an invitation email to the contact so he/she can join you on TheHoopsHub.com

A FULLY completed team contact list will look like this!

List
Team Contacts

ABC Basketball Club / Teams / Team Elite Gold (Boys – 5th)

Team Contacts **3**			Add Role ⊕ Create Contact 👤
Name	**Team Role**	**Priviledge**	**Invitation**
Robert Samuels	Head Coach	Team Admin	✏ 🗑 👤 invited
David Martin	Assistant Coach	Team Admin	✏ 🗑 👤 invited
Cassandra Stevens	Team Coordinator	Team Admin	✏ 🗑 👤 invited

EDIT contact Role

DELETE contact

EDIT Contact Details

Repeat the above steps for all teams!

SECTION 3: CREATE and PRINT your Player Rosters

On Tournament Weekend you will need 6 copies of your team roster.

- ➢ *One to present at check-in on both Saturday and Sunday*
- ➢ *One to present to the scorekeeper before each game*
- ➢ *One extra (in case you have to play a 4th game on Sunday)*

Our PRINT ROSTER functionality automatically sorts your players by Jersey Number, which is optimal for our scorekeepers.

List
Club Teams

ABC Basketball Club / Teams

Club Teams 4						Create New ⊕
# Name	**Gender**	**Grade**	**Actions**	**# of Contacts**	**# of Players**	**Players**
1. Team Elite Blue	Boys	5th	✏ 🗑 🖨	0	0	Add
2. Team Elite Gold	Boys	5th	✏ 🗑 🖨	0	0	Add
3. Team Elite Blue	Boys	4th	✏ 🗑 🖨	0	0	Add
4. Team Elite Gold	Boys	4th	✏ 🗑 🖨	3	0	Add

Click in one of these two locations to edit your team ROSTER

You will be presented with the Team Roster Management screen

Roster
Team Roster

ABC Basketball Club / Teams / Team Elite Gold (Boys - 4th) / Roster

Team Elite Gold (Boys 4th) - Team Roster 0	Print Roster	New Player ⊕
There are no Team Players defined.		

Click here to add a player to the Team Roster

Enter the player information

Roster
Team Roster

ABC Basketball Club / Teams / Team Elite Gold (Boys - 4th) / Roster

Team Elite Gold (Boys 4th) - Team Roster `0`   Print Roster

Jersey#	Name	Birthdate	Age	AAU / Player ID	Status	Operation
12	Bobby Smith	06/01/2007	10	WB349TK	Active	⬇ Save ✖ Cancel

Jersey #

Player Name

Player Birthdate (must match player's AAU Membership Card)

Age will automatically calculate based on birth date

Player AAU ID

Click SAVE to add the player to the roster

Repeat the above steps for each player on the team's roster

A FULLY COMPLETED ROSTER will have every player and their AAU Membership ID (see example below)

Roster
Team Roster

Click "Print Roster" to print your Team Roster

ABC Basketball Club / Teams / Team Elite Gold (Boys - 4th) / Roster

Team Elite Gold (Boys 4th) - Team Roster `0`   Print Roster

Jersey#	Name	Birthdate	Age	AAU / Player ID	Status	Operation	Contacts	Affiliations
1	Bobby Smith	06/01/2007	10	WB349TK	Active	✏ 🗑	0	0
2	Dale Smart	5/27/2007	10	WB398TB	Active	✏ 🗑	0	0
5	Carl Winton	4/30/2007	10	WB873BK	Active	✏ 🗑	0	0
10	Stevie Smalls	6/11/2007	10	WB492TL	Active	✏ 🗑	0	0
11	Darren Williams	5/15/2007	10	WB:K56CK	Active	✏ 🗑	0	0
12	Danny Stragle	4/1/2007	10	WB399WB	Active	✏ 🗑	0	0
23	Eddie Carle	3/31/2007	10	WB132TL	Active	✏ 🗑	0	0
32	Michael Gonzales	6/17/2007	10	WB984RE	Active	✏ 🗑	0	0
41	Johnny Farmer	5/11/2007	10	WB443CE	Active	✏ 🗑	0	0

The resulting Team Roster resembles the following.

Team Roster

Manage your Club and Teams ONLINE!

Print

Date:	6/19/2017
Club Name:	ABC Basketball Club
AAU Club ID:	WW567TY
Team Name:	Team Elite Gold
Team Gender / Grade:	Boys / 4th

Team Contacts	Name	Role	Mobile#
	Robert Samuels	Head Coach	555-456-3994
	David Martin	Assistant Coach	555-394-2938
	Cassandra Stevens	Team Coordinator	555-678-3900

Jersey #	Player Name	Birthdate	Age	AAU / Player ID
0	Danny Stragle	4/1/2007	10	WB108CD
2	Dale Smart	5/27/2007	10	WB398TB
5	Carl Vinton	4/30/2007	10	WB938DK
10	Stevie Smalls	6/11/2007	10	WB9388L
11	Darren Williams	5/15/2007	10	WB192KD
12	Bobby Smith	1/1/2007	10	WB349TK
23	Eddie Carle	3/31/2007	10	WB937ED
32	Michael Gonzales	6/17/2007	10	WB931CJ
41	Johnny Farmer	5/11/2007	10	WB377DD

Note:

The information provided on this report has not been verified by HoopsHub.com, which makes no claim regarding the accuracy of this report data. All information provided on this report was input by Club / Team administrators.